

OPtHA Constitution and By-Laws

October 9 2003

ARTICLE I - NAME

This association shall be known as the "Oregon Pinto Horse Association" The official abbreviation shall be OPtHA. This association is subject to the rules and directives established by the executive committee and board of directors of the Pinto Association of America Inc.

ARTICLE II - PURPOSE

This association shall be a non-profit organization for the improvement of the pinto breed, by encouraging breeding of the pinto horses for specific conformation, performance, and color, by promoting interest in the pinto as a breed; by sponsoring and encouraging pinto classes in all horse shows; and by promoting and encouraging good horsemanship and sportsmanship.

ARTICLE III - MEMBERSHIP

Membership is open to all persons who are interested in pinto horses, miniature horses, and ponies and the purposes of the Pinto Horse Association of America

ARTICLE IV - OPtHA OFFICERS

The officers of this association shall consist of a President, 1st Vice President, 2nd Vice President, Treasurer, Secretary, six (6) directors, Immediate Past President and a non- voting youth Representative who shall be appointed by the President. These officers shall constitute the executive committee which shall be the governing body and responsible for determining the policies of OPtHA.

The term of office shall be for one year, provided however, that the office of president shall not be held by the same individual for more than two (2) consecutive terms. Election of officers shall be held at the October meeting. Formal installation of officers shall be held at the November yearend awards banquet.

ARTICLE V - MEETINGS

All meetings of the executive committee and the general membership shall be conducted in accordance with Roberts Rules of Order Revised. Meetings of the executive committee and the general membership shall be held on alternate months with the general membership meetings in January, March, May, and October. The executive committee shall meet in February, April, June, August, September and December. Elections shall be held at the October meeting. The month of November shall be set aside for the annual year-end awards banquet and installation of officers.

ARTICLE VI - AMENDMENTS

All proposed amendments to this constitution must be submitted in writing to the Executive Committee. Three (3) members in good standing of the Association must sign such proposed amendments. The proposed amendments shall be read and discussed at two consecutive general membership meetings, and them voted upon.

An amendment shall become part of the constitution only if passed by two thirds (2/3) Of the members present and voting at said meeting.

Bylaws

ARTICLE I - MEMBERSHIP

Sec. 101- Eligibility - any person or persons interested in the purpose of OPtHA, as set forth in the constitution, shall be eligible for membership. Members in good standing, having paid current OPtHA dues, receive official publication of this association.

Senior Membership (19 and over as of January 1)

Junior Membership (18 and younger as of January 1)

Only senior members, 19 and over, are eligible to vote on matters of OPtHA

Junior members will have voting privileges with in the youth group

A member must be current and in good standing 30 days before being able to vote on any and all OPtHA matters.

A member whose dues have not been by January 1st shall be considered in arrears and cannot vote on OPtHA matters or receive the official publication. Any member who does not abide by the OPtHA rules will be subject to a committee investigation.

Sec. 102- New Member Application, Every application for membership shall be in writing and shall give in detail the name of person applying, Residence Address, Telephone number, and E-Mail address (optional). All applications shall be accompanied by the appropriate fee, (see current membership application). Ownership of a pinto Horse, Pony, Or Miniature, is not required for membership. Membership is valid from Jan 1 through Dec 31 of year joined.

Sec. 103- Renewal Membership, Membership in OPtHA shall be renewable annually by submitting a membership form to the membership chairperson, along with the appropriate membership fee, Incentives may be offered prior to annual renewal when approved by the membership.

Membership is not transferable or assignable; Failure to make payment of the annual dues shall signify termination of membership.

The annual dues may be changed by a vote of the membership at any general membership meeting.

The Membership Chairperson will furnish a copy of the OPtHA constitution and by-laws to all new members. (Sec. 505)

ARTICLE II- MEETINGS

Sec. 201 - General Membership. General Membership shall be held in January, March, May, July, And October to discuss all business that would regularly come before the membership. The incoming President and Executive Committee shall set the day of these meetings for the ensuing year. The month of November shall be set aside for the annual yearend awards banquet,

Sec. 202 - Executive Committee, The Executive Committee shall meet in February, April, June, August, September and December to transact the business of the OPtHA. The incoming President and the Executive Committee will determine the day of these meetings. All meetings of the

Executive Committee shall be open to any interested member, and any member may express his/her ideas at said meetings. BUT ONLY when and after being recognized by the President or other officer presiding over the meeting. Only members on the Executive Committee shall be entitled to make motions and vote. The Youth Representative is a non-voting member of the executive Committee.

Sec. 203 - Special Meetings, The President may call a special meeting of the Executive Committee whenever deemed necessary for the welfare of OPtHA. No business shall be transacted at any special meeting except that for which the meeting was called. The president shall make every effort to notify all members of the Executive Committee and interested Parties of a special meeting. A quorum of six (6) voting members of the Executive Committee must be present to proceed with any special meeting.

Sec. 204 - Quorum, Six (6) voting members in good standing shall constitute a quorum for the transaction of business at any meeting of OPtHA, Excluding meetings of appointed committees.

Sec. 205 - Order of Business, All items to be discussed at the meeting must be on the PRESIDENTS AGENDA prior to the meeting being called to order.

The order of business for all General Membership, Executive and Special Meetings shall be:

- A. Call to order
- B. Roll call or sign in sheet
- C. Reading of minutes from last meeting
- D. Communications
- E. Treasurer's report
- F. Committee reports
- G. Old business
- H. New business
- I. Suggestions for the good of the order
- J. Adjournment

ARTICLE III - OFFICERS

Sec. 301 - Eligibility. Any senior member in good standing who has belonged a minimum of one year and has attended not less than three (3) meetings prior to the October meeting shall be eligible to hold office. However all candidates for the office of President and 1st vice president must have been members in good standing for not less than two (2) years and held at least one previous elected office. In the event these eligibility requirements prevent filling the office of President and Vice President, they may be waived on a motion and affirmative vote.

Sec. 302 - Executive Committee. The Executive Committee shall consist of a President, 1st Vice President, 2nd Vice President, Treasurer, Secretary (who shall be appointed by the President), and six (6) directors who shall be the policy making body of OPtHA, and be responsible for the transaction of such business as may come before OPtHA.

Sec. 303 - Election. All officers except the secretary shall be nominated and elected by written ballot submitted and counted at the October general membership meeting. Nominees receiving the most votes will be deemed elected. Newly elected officers will assume their elected office, duties and responsibilities after formal installation at the November yearend awards banquet.

The nominating committee shall be responsible for conducting the election. A roll call of members in good standing shall be conducted in order to ascertain the number present entitled to vote in the election. Nominations will be closed after calling for further nominations three times, following the last nomination for each office. Nominations do not need to be seconded. Mail in ballots will be allowed and can be obtained by any senior member from the Secretary. Mail in ballots must be in separate sealed envelopes and submitted to the Secretary prior to the October General Meeting. (Sec. 404). Any further procedure concerning mail in ballots shall be set by the Executive Committee as time and or conditions indicate or require.

In the case of only one candidate being nominated for an office, the nominating committee shall declare that this candidate has been elected by acclamation. If there are no objections, no written ballot shall be necessary.

Sec. 304 - Term of Office. An officer elected and installed into office shall continue to hold office for period of one year or until his successor has been duly elected or appointed and installed. The same individual shall not hold the office of President for more than two consecutive terms. A member elected or appointed to fill a vacancy shall continue to hold office for the duration of the un-expired term of the office to which he/ she has been elected or appointed.

Sec. 305 - Vacancies. In the event of a vacancy in the office of President, the 1st Vice President shall at once succeed to the duties of such office. The 2nd Vice President shall at once succeed to the duties of 1st Vice president. An election shall be held at the next general meeting for the office of 2nd Vice president and any other vacant office. Notice of such contemplated election shall be given in writing to all members in good standing 30 days prior to the election. In filling any vacancy, an officer must resign from his present office when accepting a favorable election to another office. All officers succeeding or elected to officers prescribed in this section shall immediately be installed into the respective office. Vacancies in any other office may be filled by appointment by the president. The membership may, by two-thirds vote of members at a regular meeting, declare vacant the position of any elected officer who has been absent from three consecutive meetings without a legitimate excuse, providing the officer has been notified seven days in advance of the proposed action.

ARTICLE IV - DUTIES OF OFFICERS.

Sec. 401 - President The President shall be the executive officer of OPtHA and have the following duties:

- a. Shall preside over all meetings of the members and executive committee.
- b. Shall have general and active management of the business of OPtHA.
- c. Shall see that all orders and resolutions are carried into effect.
- d. Shall appoint all chairpersons and be an ex-officio member of all committees.
- e. Shall appoint the youth representative.
- f. Shall vote only to break a tie
- g. Shall have all the general powers duly vested in the office of president based on Roberts Rules of Order.

Sec. 402 - 1st Vice President. The 1st Vice President shall perform the duties and exercise the powers of the President during the absence of the president and shall counsel and aid the President in any matter. The vice President shall succeed to the office Of President in the event of a vacancy.

Sec. 403 - 2nd Vice President. The 2ndVice President shall counsel and aid the President and 1st Vice President in any matter. He or she shall also be responsible for maintaining, updating and changing by-laws as deemed necessary, as well as any rules and policies deemed necessary. He or she shall also be responsible for maintaining and updating non-profit paperwork with the State of Oregon.

Sec. 404 - Treasurer. The Treasurer shall have custody of all OPtHA funds and securities and shall keep full and accurate records of all receipts and disbursements belonging to OPtHA. The Treasurer shall deposit all monies and securities in the name of OPtHA in such depositories as may be designated for that purpose by the Executive committee, taking proper vouchers for such disbursements, and shall render an accurate account of all association funds at al meetings. All OPtHA checks will require two (2) signatures for any amount over \$500.00. That of the Treasurer and one other member of the Executive committee.

Sec. 405 - Secretary. The secretary shall maintain accurate records of minutes of all General and Executive Meetings of OPtHA. These minutes shall be accurate and official record of business transacted, and shall include:

- a. Date and place of meeting.
- b. Time meeting called to order.
- c. Presiding officers name.
- d. Number of members and guests present.
- e. Wither minutes of previous meeting were approved as read or corrected.
- f. Official communications read.
- g. Treasurer's report (if applicable).
- h. Reports of all committees.
- i. Names of members making and seconding all motions, and whether or not motion carried or failed.
- j. Old and new business.
- k. Time meeting was adjourned.

The Secretary will furnish mail in ballots if requested by members in good standing. (Sec. 303)

Sec. 406 - Directors. The directors shall be responsible for counseling and aiding the President and other officers in all matters pertaining to the business of OPtHA.

Sec. 407 - Immediate Past President. Immediate past President shall counsel and aid the President and Executive committee and have full voting privileges on any and all OPtHA Matters. This shall be a term of one year.

ARTICLE V - COMMITTEES

The president shall appoint the chairpersons of all appointed committees and the Youth Representative. All appointments will be published in the official OPtHA publication for the information of the members. Once appointed, a chairperson may only be removed by a majority vote of the Executive committee.

All committees shall be required to keep accurate records minutes and correspondence of all meetings, submitting copies to the secretary. They shall keep complete records of all receipts and expenditures and submit a complete financial report at the annual meeting in October.

All committee chairpersons select their own working committee members with final approval by the president.

Sec. 501 - Audit Committee. The President shall appoint an audit committee consisting of three (3) members. It shall be the duty of the audit committee to properly audit the books and records of the treasurer annually, and submit a detail report in writing of such audit. The audit committee shall certify with their signatures in the books whether the books were found correct. The audit committee shall audit the records of all committees and shows, and perform such other duties, as may be incidental to the office.

Sec. 502 - Finance Committee. The Treasurer and two (2) members, who may be appointed by the President, shall be responsible for seeing that a tentative budget is prepared, setting forth all estimated receipts and anticipated expenses for the financial operation of the association for the ensuing year. The budget shall be submitted in writing to the executive committee at the December executive meeting, and when adopted, shall be the expenditure guide for the ensuing year.

Sec. 503 - Nominating Committee. The nominating committee shall be responsible for ascertaining the eligibility of members for all offices and submitting a slate of at least two (2) qualified nominees for each office. Such slate of nominees shall not exclude nominations from the floor. The slate of nominees shall be provided to the membership no later than 5 days after the September meeting. The Nominating Committee shall be responsible for conducting elections at the October meeting.

Sec. 504 - Property Committee. The property committee shall be responsible for the safe keeping and maintaining a current inventory of all OPtHA property. They will also be responsible for the disposition and return of all rental property used for OPtHA functions. A written report shall be submitted annually to the Secretary listing all OPtHA property, and where property is located.

Sec. 505 - Publicity/Membership. The duties shall be to promote OPtHA through publications and public relations activities. The committee may submit promotion articles to the National Pinto Magazine and other appropriate publications. The committee shall receive all membership applications and dues and keep complete records. The committee will provide all members with a copy of the OPtHA constitution and by-laws.

Sec. 506 - Queens Committee. The Queens committee shall be responsible for conducting the annual contest for the OPtHA Queen and Court, for the counseling and chaperoning of the Queen and her Court during official activities, and for managing the funds and property designated for the use of the Queen and her Court.

Sec. 507 - Show Committee. The show committee shall consist of a minimum of six (6) members. It is recommended to have one member representing each of the different breed types, Stock, Hunter, Saddle, Pleasure, Miniatures and Ponies as well as Youth and Amateur. This committee shall be responsible for the research into and over all operation of the OPtHA shows. The committee shall be charged with the following duties:

- a. Researching and subsequently acquiring arenas for all shows.
- b. Researching and maintaining an up to date list of all qualified Judges, Ring stewards and Announcers for use by show managers
- c. Researching prices and availability of awards from suppliers
- d. Preparing and an up to date guide line for the show secretaries
- e. Preparing and maintaining a list of suggested classes for the shows, as well as keeping a record of participation in such classes at past shows.
- f. Maintaining an accurate mailing list for all shows.
- g. Selecting show managers and show secretaries who will become active members of this committee until show duties are completed, and have equal say in the operation of their respective horse shows.
- h. Approval of any and all shows not directly put on by OPtHA. That would count for the OPtHA year-end awards program. (Example: Oregon State fair Area Championship show, SOPtHA Fall show in Roseburg) The committee shall present a full report on all planned activities to the Executive Committee and/ or General membership for approval. They shall also present a detailed budget for any proposed show. The committee shall assist the show managers and secretaries with the preparation of the class lists, selection of show officials, advertising, applications for show approvals, and acquisition of the show personnel necessary to properly conduct the show. The OPtHA shows shall be conducted in accordance with the current rules of the Pinto Horse Association of America, Inc. The committee shall also supervise the preparation of the final show financial reports. The show committee shall prepare in writing a final show report, summarizing the shows for that year and a list of recommendations for improving the shows for the ensuing year. This report to be discussed by the Executive committee prior to the final plans for the ensuing years shows being approved. The show committee shall examine and prepare rules for the annual futurity, (If held), collect all fees as provided on futurity forms, and secure all trophies and ribbons in conjunction with said futurity.

Sec. 508 - Year End Awards. The Year End committee shall be responsible for the purchase and presentation of all year-end awards to be presented at the annual awards banquet. It shall be their duty to suggest the award categories in keeping with the classes to be offered at the ensuing years shows. Any awards added or removed must be voted on and approved by the membership at any general membership meeting prior to the first show of the season. Any and all changes must be in the next official publication following said vote.

Sec. 509 - Official Points Keeper. The points keeper Shall be responsible for compiling and tabulating points on all horses qualified for year-end awards program, and maintaining the permanent records for all members and horses.

Sec. 510 - Youth Advisor. The Youth Advisor(s) shall be responsible for advising the youth and the Executive Committee with regard to all financial matters and keeping up to date records of all transactions, a report of all activities shall be presented at the General Membership meetings. In case of disbandment of the youth group for any reason, one half of the financial assets of the group will be dedicated to the Queen's committee with the balance to be held in a separate fund for three years. If another Youth group is not formed in this period, the monies in this fund will revert to the Associations general fund.

ARTICLE VI - MISCELLANEOUS

Sec. 601 - Official Publication. An official publication for OPtHA shall be designated by the Executive Committee to keep the membership informed and shall be sent to all members in good standing in OPtHA.

Sec. 602 - Rules Of Order. OPtHA shall govern its procedures by " Roberts Rules of Order Revised" in all points not covered herein, or provided by the rules and regulations of the Pinto Horse Association of America Inc. A copy of Roberts Rules of Order Revised shall be available at all times.

ARTICLE VII - AMENDMENTS TO THE BYLAWS

Any amendment to the bylaws must be submitted in writing by a member in good standing of the association: been read at a previous General meeting, or included in its entirety in the official publication at least two (2) weeks prior to a general meeting. These bylaws may then be amended, altered, changed, added to, or repealed by affirmative vote of two thirds (2/3) majority of the members in good standing, present at a General Meeting.

YEAR END AWARDS

1) Membership qualification for horse, pony or miniature horse points:

A. The owner must be a member in good standing of the OPtHA. The annual membership dues cover the enrollment of the horse(s), Pony(s), or Miniature(s) in the OPtHA year-end awards program.

B. A person in the process of purchasing a horse, pony, or miniature from a member (i.e. making payments) must also become a member in order for those points to continue to accumulate. This is also true, if a pinto is purchased in the middle of the show season.

C. The horse, pony or miniature must be registered with the Pinto Horse Association of America Inc. and may be shown by a non member of PtHA

2) Membership qualifications for Youth or Amateur points:

A. Youth or Amateur points will be earned by a competitive unit, which will consist of one youth or one amateur and one PtHA registered horse, pony or miniature, which must be owned or leased by the youth or amateur or a member of his or her family.

B. The youth or Amateur must be a member in good standing with OPtHA.

3) Points will Be earned from the time the membership is received by OPtHA> NO points will be granted for shows attended before the membership fee and application forms are received.

4) Points may be earned for year-end awards at OPtHA Spring and OPtHA summer shows, Oregon State Fair PtHA Area Championship Show. These shows must be PtHA approved shows with PtHA approved classes. Any other shows not put on by OPtHA must be Pre-Approved by OPtHA in order for them to count for OPtHA year-end awards. They must also be PtHA approved shows with PtHA approved classes. If these shows are accepted to count for year-end awards the show will pay OPtHA a fee Per each entry showing at that show to supplement the OPtHA year-end awards program. These points will consist of one set of National PtHA. Points per judge added to one set of OPtHA show points per Judge. Approved Area Championship shows will get Three sets of National PtHA points per Judge and three one set of OPtHA show points Per Judge.

5) In order for a year-end award to be presented, at least three OPtHA members pintos, youth or amateurs must be competing for the award, and at least 5 total points must be earned by the year-end award winner, who must have participated in at least 2 of the 3 Oregon shows. OPtHA spring, summer or State Fair.

6) Point standings will be printed in the OPtHA official publication and may be posted on the website as soon as points are tabulated from shows.

7) Year- end awards will be presented at the annual year-end awards banquet in November.

PtHA Point Scale							OPtHA Point Scale						
# Of entries	1st	2nd	3rd	4th	5th	6th	# Of entries	1st	2nd	3rd	4th	5th	6th
8+	6	5	4	3	2	1	6+	6	5	4	3	2	1
7	5	4	3	2	1		5	5	4	3	2	1	
6	4	3	2	1			4	4	3	2	1		
5	3	2	1				3	3	2	1			
4	2	1					2	2	1				
3	1						1	1					

CHAMPION AND RESERVE CHAMPION AT HALTER WILL RECEIVE RESPECTIVE PtHA ROM POINTS.

HALTER

- Jr. Stallion (2 & under) Stock/Hunter
- Jr. Stallion (2 & under) Saddle/Pleasure
- Jr. Gelding (2& under) All Types
- Jr. Mare (2 & under) Stock/Hunter
- Sr. Stallion (3 & over) Stock/Hunter
- Sr. Stallion (3 & over) Saddle/ Pleasure
- Sr. Gelding (3 & over) Stock/Hunter
- Sr. Gelding (3 & over) Saddle/Pleasure
- Sr. Mare (3 & over) Stock/ Hunter
- Sr. Mare (3 & over) Saddle/ Pleasure
- Pony Stallions (all ages & types)
- Pony Mares (all ages & types)

- ☒ Pony Geldings (all ages & types)
- ☒ Miniature A Stallions
- ☒ Miniature A Mares
- ☒ Miniature A Geldings
- ☒ Miniature B Stallions
- ☒ Miniature B Mares
- ☒ Miniature B Geldings

PLEASURE HORSES (Incl. Ideal Pinto under saddle)

- ☒ English Jr. Horse Stock/Hunter
- ☒ English Jr. Horse Saddle/Pleasure
- ☒ English Sr. Horse Stock/Hunter
- ☒ English Sr. Horse Saddle/Pleasure
- ☒ Western Jr. Horse Stock/Hunter
- ☒ Western Jr. Horse Saddle/Pleasure
- ☒ Western Sr. Horse Stock/ Hunter
- ☒ Western Sr. Horse Saddle/Pleasure

ENGLISH SPECIALTY

(Incl. Disc. Rail, Trail, Hunter under saddle Over fences, Hunter hack, Park/3 gaited Sidesaddle, Roadster under saddle)

- ☒ English Specialty Stock/ Hunter
- ☒ English Specialty Saddle/ Pleasure

WESTERN SPECIALTY

(Incl. Disc. Rail; Trail, Sidesaddle, Western riding, Reining, Stock horse)

- ☒ Western Specialty Stock/Hunter
- ☒ Western Specialty Saddle/Pleasure
- ☒ Youth Sportsmanship

COLOR

- ☒ Horse Tobiano
- ☒ Horse Overo
- ☒ Pony, Overo/ Tobiano
- ☒ Miniature, Overo/Tobiano

PONY & MINI

PONY PERFORMANCE

(incl. Pleasure driving, Ideal driving, Roadster)

PONY SPECIALTY

(incl. Disc. Rail Driving, Obstacle, dr. Jumping, Trail in hand)

MINI A PERFORMANCE

(incl. Pleasure driving, Ideal driving, Roadster)

MINI A SPECIALTY (incl. Disc. Rail dr. Obstacle dr. Jumping, Trail in hand)

MINI B PERFORMANCE

(Incl. Pleasure driving, Ideal dr. Roadster)

HORSE DRIVING

(All Types)

AMATEUR

(Incl. Showmanship and all Performance classes)

- ☑ English 19 - 34
- ☑ English 35 & Over
- ☑ Western 19 - 34
- ☑ Western 35 & Over

MINI B PERFORMANCE

YOUTH

(Incl. Showmanship and all Performance classes)

- ☑ English 13 & Under
- ☑ English 14 - 18
- ☑ Western 13 & Under

MINI B PERFORMANCE

- ☑ Western 14 - 18

B Miniature Specialty

(Incl. Disc. Rail, Dr. Obstacle, Dr. Trail in hand. Jumping) Dr. Trail in hand. Jumping)

Youth Service

KEY WEST PERPETUAL CHALLENGE TROPHY

GENE WHITELOCK PERPETUAL CHALLENGE TROPHY

MINIATURE A HORSES PERPETUAL CHALLENGE TROPHY

CHIEF'S LIL BRITCHES MINIATURE B PERPETUAL CHALLENGE TROPHY

FANTASY MARTY PLEASURE TYPE HORSE PERPETUAL CHALLENGE TROPHY